

# Applicant Information

## Section 1: Administrative

Section	Question	Response	Notes
1.1	Provide the applicant's 10-digit FCC Registration Number (FRN), with leading zeros.	Number box <b>Required</b>	
1.2	Select the category that best describes the service provider type.	Multiple choice: ILEC, Non-ILEC Service Provider, Cooperative, Tribal Government, Municipality/Local Government <b>Required</b>	
1.3	Indicate if the applicant is a woman-owned business (WBE).	Yes/No <b>Required</b>	
1.4	Indicate if the applicant is a minority-owned business (MBE).	Yes/No <b>Required</b>	
1.5	Provide a website address (URL) for the applicant. This may be the homepage of the provider's website.	Textbox <b>Required</b>	

## Section 2: Organizational and Managerial Capacity

Section	Question	Response	Notes
2.1	Upload a legal opinion that demonstrates the capability to carry out funded activities competently and in compliance with all applicable federal, state, and local laws. The opinion must also detail any past violations or pending court proceedings.	File upload (PDF) <b>Required</b>	

Section	Question	Response	Notes
2.1A	Provide a description of the attorney’s qualifications, including license to practice law in the state of Delaware, and demonstration of familiarity with relevant laws and the organization. The description should also include the sources reviewed to render the opinion.	File upload (PDF) <b>Required</b>	
2.2	Check the box certifying that the applicant possesses the operational capability to complete and operate the project within the timeline and terms set by the subgrant and in compliance with all applicable federal, state, and local laws. <input type="checkbox"/> By checking this box, I certify on behalf of my organization that the applicant possesses the operational capability to complete and operate the project within the timeline and terms set by the subgrant.	<b>No response required in portal – applicant will certify in the Certifications template</b>	
2.3	Upload the applicant’s cybersecurity risk management plan.	File upload (Word, PDF) <b>Required</b>	
2.4	Upload the applicant’s Supply Chain Risk Management (SCRM) plan.	File upload (Word, PDF) <b>Required</b>	

### Section 3: Financial Capability

Section	Question	Response	Notes
3.1	Would the applicant like to update the financial information in the application materials submitted during prequalification?	Yes/No <b>Required</b>	If yes, go to 3.1A If no, go to 3.2
3.1A	Upload the updated unqualified audited financial statements along with an explanation for providing new documents.	File upload (PDF, Excel) <b>Conditionally required</b>	
3.2	Provide a letter from a bank meeting the requirements of 47 C.F.R. § 54.804(c)(2) confirming its commitment to issuing an irrevocable standby letter of credit (ILOC) or a letter from a company holding a certificate of authority as an acceptable surety on federal bonds as identified in the Department of Treasury Circular 570 committing to issue a performance bond to the subgrantee. See <a href="https://broadbandusa.ntia.gov/funding-programs/policies-waivers/BEAD-Letter-of-Credit-Waiver">https://broadbandusa.ntia.gov/funding-programs/policies-waivers/BEAD-Letter-of-Credit-Waiver</a> for BEAD ILOC or performance bond requirements.	File upload (PDF, Word) <b>Required</b>	

Section	Question	Response	Notes
3.3	Has the applicant or its affiliates ever been involved in bankruptcy, a creditor(s) rights or receivership proceeding, or sought protection from creditors?	Yes/No Required	
3.4	Has the applicant settled a debt with a lending institution for less than the full amount outstanding?	Yes/No Required	
3.5	Has the applicant ever had a senior manager or principal convicted of any felony or misdemeanor, other than a minor traffic violation, or are any such charges pending?	Yes/No Required	
3.6	Does the applicant have any outstanding judgments or liens pending against them other than liens in the normal course of business?	Yes/No Required	

## Section 4: Project Staffing and Labor Requirements

Section	Question	Response instructions	Notes
4.1	Does the applicant plan to contract or subcontract for resources for the deployment of the BEAD-funded project?	Yes/No Required	
4.1A	Provide a narrative describing the contract or subcontract resources the applicant plans to acquire for the BEAD-funded project.	File Upload (Word, PDF) Required	

## Section 5: Compliance

Section	Question	Response	Notes
5.1	Does the applicant commit to participating in any Affordable Connectivity Program-successor program as identified by NTIA?	Yes/No Required	
5.2	Provide a narrative that details how the applicant intends to notify relevant populations of the new or newly upgraded offerings available in each area. The explanation should include information that reflects any unique needs of the specific demographics of the area. That may include information in different languages or through particular mechanisms (e.g., radio ads).	Textbox Required	

Section	Question	Response	Notes
5.3	Certify applicant agrees to abide by the nondiscrimination legal requirements (e.g., Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) set forth by the BEAD NOFO and acknowledges that failure to do so may result in cancellation of any award and/or recoupment of funds already disbursed.	No response required in portal – applicant will certify in the Certifications template	
5.4	Certify that the applicant understands Section 9 of the Secure and Trusted Communications Networks Act of 2019 (47 U.S.C. § 1608). By certifying, applicants indicate their understanding they may not use BEAD funding to purchase or support any covered communications equipment or service.	No response required in portal – applicant will certify in the Certifications template	
5.5	Certify that the applicant will comply with all program requirements, including service milestones.	No response required in portal – applicant will certify in the Certifications template	

## Project Specific

### Section 1: Scoring Criteria

Section	Question	Response	Notes
1.1	Provide a project name.	Textbox Required	
1.2	Which Grant Area is this proposal for?	Textbox Required	
1.2A	What is the total cost for the proposed Project Grant Area?	Numerical value Required	
1.2B	What is the proposed BEAD Outlay – the amount of funding the applicant is requesting? This must be exclusive of the mandatory 25 percent minimum match.	Numerical value Required	
1.2C	Is the proposed cost and BEAD Outlay of the Grant Area part of a “bundle” – meaning the cost proposal for this project is dependent on being awarded other Grant Areas? (Selecting yes means the applicant	Yes/No dropdown Required	

Section	Question	Response	Notes
	declines to be awarded at the quoted price if they are not awarded the other projects in the bundle.)		
1.2C1	If yes, list the other Grant Areas on which this proposal depends.	Textbox Required	Put “N/A” if not applicable
1.2C2	If yes, provide a narrative explaining the dependencies between the Grant Areas mentioned in 1.2C1.	Textbox Required	Put “N/A” if not applicable
1.3	Does the applicant commit to offering symmetrical 1 Gbps service for a monthly reference price of not more than \$100? This reference price is with no installation, equipment rental fees, or other charges to the end user.	Yes/No dropdown Required	
1.3A	Provide the price at which the applicant commits to offering symmetrical 1 Gbps service for a monthly reference price of not more than \$100. This price should have no installation, equipment rental fees, or other charges to the end user.	Numerical value Required	
1.4	Has the applicant been cited for any fair labor violations under the Federal Fair Labor Practices Act or Occupational Safety and Health Act in the five years preceding the date of application?	Yes/No dropdown Required	If yes, go to 1.4A If no, go to 1.4B
1.4A	Provide the number of labor violations or complaints in the five years preceding the date of application.	Textbox (4-digit limit) Conditionally required	
1.4B	Does the applicant commit to using at least 25 percent directly employed workforce (as opposed to a contracted workforce)? (If affirmative, include details in the workforce plan.)	Yes/No dropdown Required	
1.4C	Does the applicant commit to using unionized labor as part of the workforce? (If affirmative, include details in the workforce plan.)	Yes/No dropdown Required	
1.4D	Does the applicant commit to using in-house training or apprenticeship programs or using contractors with in-house training or apprenticeship programs? (If affirmative, include details in the workforce plan.)	Yes/No dropdown Required	
1.4E	Does the applicant commit to having at least 25 percent of workforce (full time or contracted) be locally hired? (If affirmative, include details in the workforce plan.)	Yes/No dropdown Required	
1.4F	Does the applicant commit to promote hiring from marginalized communities? (If affirmative, include details in the workforce plan.)	Yes/No dropdown Required	

Section	Question	Response	Notes
1.4G	Upload a credible workforce plan outlining how the applicant will adhere to outstanding labor practices, including details supporting directly employed workforce, training or apprenticeship programs and how they are related to wage scales, certifications, and job titles, and promotion of local and diverse hiring as applicable. Include any measurable outcomes.	File upload (PDF, Word) <b>Required</b>	
1.4H	Upload a narrative description credibly demonstrating the applicant's history of addressing factors identified in BEAD NOFO section IV.C.1.E based on specific practices and/or future commitments.	File upload (PDF/Word) <b>Required</b>	
1.5	How many months does the applicant commit to taking to complete the project, including build-out and initiation of service?	Numerical value <b>Required</b>	

## Section 2: Project Plan Information

Section	Question	Response	Notes
2.1	Upload a technical narrative as a PDF detailing how the proposed infrastructure will deliver service that reliably meets or exceeds the program-required speeds and latency for all proposed BSLs and CAIs in the project area as outlined in the BEAD NOFO pp. 64-65.	File upload (PDF) <b>Required</b>	
2.2	Upload a zipped file folder containing shapefiles illustrating the applicant's proposed network design. The shapefiles will include all BSL and CAI locations to be served by the project, all proposed fiber infrastructure routes to be constructed via the project, and project area boundary polygons encompassing all infrastructure routes, BSLs, and CAIs.	File upload (zip file) <b>Required</b>	
2.3	Upload a logical network design drawing (Network Diagram) as a PDF that illustrates the logical connectivity for the network and conveys the network's capacity to provide each proposed BSL and CAI with the required broadband speeds and latency. Ensure that all information is clearly legible.	File upload (PDF) <b>Required</b>	

Section	Question	Response	Notes
2.4	Upload a project cost estimate using the Project Cost template. This cost estimate should demonstrate an understanding of the proposed project and its associated estimated costs.	File upload (Excel) <b>Required</b>	
2.5	Upload a detailed project timeline using the Project Timeline template demonstrating the applicant's ability to complete the project within the four-year timeframe and identifying the project milestones.	File upload (Excel) <b>Required</b>	
2.6	Using the template provided, upload a PDF document signed by a currently licensed Professional Engineer that certifies the accuracy and completeness of the materials uploaded in this section and attests that the proposed network can deliver broadband service that meets the requisite performance requirements to all locations served by the project within the required four-year deployment timeline.	File upload (PDF) <b>Required</b>	
2.6A	Upload documentation of the Professional Engineer's licenses as well as any written reports, letters, or analysis provided by the Professional Engineer regarding the proposed project.	File upload (PDF, Excel, Word) <b>Required</b>	
2.7	Check the boxes to certify that the applicant is technically qualified to meet the minimum Network Topology and Capacity requirements.	<b>No response required in portal – applicant will certify in the Certifications template</b>	
2.7A	<input type="checkbox"/> Applicant certifies that the proposed project will rely entirely on fiber-optic technology to each end-user premises and will ensure that the network built by the project can easily scale speeds over time to meet the evolving connectivity needs of households and businesses and support the deployment of 5G, successor wireless technologies, and other advanced services. See Infrastructure Act § 60102(a)(2)(I).	<b>No response required in portal – applicant will certify in the Certifications template</b>	
2.7B	<input type="checkbox"/> Applicant certifies that at time of project closeout, all proposed BSLs shall be capable of receiving Reliable Broadband Service with speeds of not less than 100 Mbps for downloads and 20 Mbps for uploads with 95 percent of latency measurements during testing windows falling at or below 100 milliseconds round-trip time. See BEAD NOFO pp. 64-65.	<b>No response required in portal – applicant will certify in the Certifications template</b>	
2.7C	<input type="checkbox"/> Applicant certifies that at time of project closeout, grant-funded connections to proposed Eligible Community Anchor Institutions shall	<b>No response required in portal – applicant will certify</b>	

Section	Question	Response	Notes
	be capable of delivering service at speeds not less than 1 Gigabit per second for downloads and 1 Gigabit per second for uploads with 95 percent of latency measurements during testing windows falling at or below 100 milliseconds round-trip time. Additionally, the applicant certifies that these grant-funded connections can be used to provide business data services, which refers to the dedicated point-to-point transmission of data at certain guaranteed speeds and service levels using high-capacity connections. See BEAD NOFO p. 65.	in the Certifications template	
2.7D	<input type="checkbox"/> Applicant certifies that its submitted project cost estimate is accurate and encompasses all costs to be incurred by the applicant as part of the proposed project.	No response required in portal – applicant will certify in the Certifications template	
2.7E	<input type="checkbox"/> Applicant certifies that its submitted project timeline is accurate and that it will be capable of providing broadband service to each proposed BSL and CAI that desires service within the committed timeframe.	No response required in portal – applicant will certify in the Certifications template	
2.7F	<input type="checkbox"/> Applicant certifies that it will obtain all necessary federal, state, and local governmental permits and required approvals necessary for the proposed work to be completed.	No response required in portal – applicant will certify in the Certifications template	

### Section 3: Project Financials

Section	Question	Response	Notes
3.1	Certify that applicant will have sufficient financial resources to successfully complete its proposed project.	No response required in portal – applicant will certify in the Certifications template	
3.2	Certify that applicant understands that BEAD funding will be issued as reimbursements and not advance funding.	No response required in portal – applicant will certify in the Certifications template	



Section	Question	Response	Notes
3.3	Certify that applicant will have sufficient financial resources to provide the pledged matching funding of at least 25 percent.	No response required in portal – applicant will certify in the Certifications template	
3.4	Certify that applicant has the financial resources to support all project costs necessary to complete the project, even if those costs exceed the amount of grant award and pledged matching funds.	No response required in portal – applicant will certify in the Certifications template	
3.5	Certify that applicant understands there will be no additional funding from the state of Delaware beyond the BEAD award, and any cost overruns will solely be the responsibility of the applicant.	No response required in portal – applicant will certify in the Certifications template	
3.6	Use the Budget Narrative template to provide a budget narrative for the project.	File upload (PDF/Word) Required	
3.7	Use the Project Budget template to provide the proposed budget for the project.	File upload (Excel) Required	
3.8	Use the template pro forma to provide a pro forma over the course of construction and start-up operations for a 10-year period.	File upload (Excel) Required	
3.9	Explain the pro forma assumptions regarding take-rates, churn, revenue per user, operating expenses, cash flow, and capital expenditures and detail any anticipated financial challenges.	File upload (Word, PDF) Required	
3.10	Does the applicant commit to providing a low-cost plan that meets the requirements set forth in the Delaware Initial Proposal Volume 2? (Section 12.1)	Yes/No Required	
3.11	Does the applicant seek a waiver from DTI to increase the price of the low-cost service plan to no more than \$65 per month, understanding that all other requirements set forth in the Delaware Initial Proposal Volume 2 would still apply? (Section 12.1)	Yes/No Required	If yes, go to 3.12 If no, go to section 4
3.12	Provide the applicant’s proposed rate for the low-cost service plan, which must not exceed \$65.	Textbox Conditionally required	Only visible if answer to 3.11 is “yes”
3.13	Provide the following evidence to support the applicant’s proposed rate:	Upload (PDF) Conditionally required	Only visible if answer to 3.11 is “yes”

Section	Question	Response	Notes
	<ul style="list-style-type: none"> <li>How the proposed rate is affordable to low income Delawareans;</li> <li>Per-subscriber costs in an area indicating that the target effective rate above would be financially unsustainable; and,</li> <li>The impact on average revenue per user (ARPU) and total project revenue of the target effective rate above would be financially unsustainable given actual or projected subscriber adoption patterns.</li> </ul>		

## Section 4: Project Snapshot

Section	Question	Response	Notes
4.1	Provide the estimated miles of aerial fiber for the new project build.	Textbox Required	
4.2	Provide the estimated miles of buried fiber for the new project build.	Textbox Required	
4.3	How many people, and in what roles, has the applicant hired for this project?	File upload Required	File type: Word, PDF, Excel
4.4	Provide the applicant's proposed Total Project Cost rounded to the nearest cent.	Textbox Required	12-digit maximum with 2 decimal places. Only allow numbers, no letters.
4.5	Provide the applicant's proposed Total Funding Request (how much grant funding the applicant is seeking with this application) rounded to the nearest cent.	Textbox Required	12-digit maximum with 2 decimal places. Only allow numbers, no letters.
4.6	Provide the applicant's proposed Total Match amount. Note: the minimum match requirement is 25 percent of the total project, unless the project includes High-Cost Areas (HCAs).	Textbox Required	12-digit maximum with 2 decimal places. Only allow numbers, no letters.
4.6A	Provide the total amount of cash and in-kind matching funds for the project to be provided by the <b>applicant</b> itself.	Textbox Required	12-digit maximum. Only allow numbers, no letters.
4.6B	Provide the total amount of cash and in-kind matching funds for the project to be provided by match-eligible <b>federal sources</b> .	Textbox Required	12-digit maximum. Only allow numbers, no letters.

Section	Question	Response	Notes
4.6C	Provide the total amount of cash and in-kind matching funds for the project to be provided by <b>other sources</b> such as non-profit organizations.	Textbox <b>Required</b>	12-digit maximum. Only allow numbers, no letters.

## Section 5: Certifications Upload

Section	Question	Response	Notes
5.1	Upload the signed and completed Certifications Template.	File Upload (Word, PDF) <b>Required</b>	